



WAIS Membership Application

Information to help complete this application

The following information is provided to assist anyone applying for membership of WAIS. Please address any questions to the Executive Officer of WAIS by telephoning 0424 177 510 or by email to admin@surveyorswa.org.au

1. **Grade of Membership:** There are 3 grades of membership.

Member: A person with a recognised tertiary qualification in surveying of at least three years' duration and with at least two years' experience as a Surveyor since graduation.

Associate Member: A person with a recognised tertiary qualification in surveying, or in a survey related discipline of at least 2 years duration and with at least two years' experience as a Surveyor since graduation.

Affiliate: A person who is accepted as a member of WAIS but is deemed by the Management Committee as not qualified to be an Ordinary Member. Ordinary members are classified as Members, Associates or Fellows. Affiliates need to be engaged in surveying or allied professions with sufficient interest, intent, knowledge and skills to be able to promote the objectives of WAIS. Students and graduates of surveying can apply for Affiliate membership.

2. **Status of Membership**

Retired: Ordinary Members may apply to WAIS for retired status in the grade of membership they currently hold by declaration that they are not engaged in any income generating activities related to surveying.

Graduate: The applicant shall provide evidence to WAIS that they are the holder of an approved qualification in a discipline of Surveying. Grad 1 status applies for the first 12 months after graduation and Grad 2 for the following 12 months. No Person shall remain in the status of graduate beyond the end of the financial year in which that person becomes eligible for a higher grade of membership.

Student: The applicant shall provide evidence to WAIS that they are enrolled in an approved course in a discipline of surveying leading to qualifications as a surveyor. No Person shall remain in the status of student beyond the end of the financial year in which that person becomes eligible for a higher grade of membership.

3. **Field of Practice**

Applicants should confirm their principal field of practice by placing number **1** in the appropriate box. If you practice across two or all three fields, please number them with **2** and/or **3** as appropriate.

4. **Qualifications**

A claim to a tertiary qualification, whether a degree, diploma, licence or other post-graduate qualification shall be confirmed by providing a certified copy of the qualification. The witness shall be a person recognised in Western Australia as authorised to witness a document. A list of those persons authorised to witness documents is available at www.courts.dotag.wa.gov.au and includes Licenced Surveyors.

5. Experience

Members and Associate Members require at least two years' experience since graduation. This shall be demonstrated with a record of the applicant's employment history as a Surveyor on the application form. The record shall be in reverse chronological order from most recent employment and only the two most recent years are required.

6. Code of Ethics

Professions Australia requires that a professional be bound by a Code of Ethics. The WAIS Code of Ethics prescribes the standard of behaviour expected of a member. Applicants who cannot sign the Code of Ethics in good faith should not apply for WAIS membership.

WAIS has a formal procedure to manage a reasonable complaint made with respect to the code against a member, this is available at www.SurveyorsWA.org.au

7. Cost of Membership

Membership fees are reviewed annually and for the year ending 30th June 2020 incl. GST are;

Membership Grade	Full Annual Fee*	Retired
Member	\$362.50	\$56.00
Associate Member	\$362.50	\$56.00

Membership Grade	Full Annual Fee*	Graduate 2	Graduate 1	Student
Affiliate	\$217.50	\$145.00	\$89.50	Free

Note *: The annual renewal of membership falls due for all members on 1 July each year. For a new application after 30 June, the fee for the remaining part of the financial year is made pro rata per month. For example joining in February would incur a fee of 4/12 of the annual membership.

WAIS also has a modified fee structure for overseas and non-practising members which may be considered on application.

8. Submission of the application

When completed, please post or email the application and attachments to:

Secretary WAIS
PO Box 1121
BENTLEY DC
BENTLEY WA 6983

Email: admin@SurveyorsWA.org.au

Applicants will be notified when their application has been processed and if successful will be provided with an invoice and a membership number. On payment of the invoice, a Membership Certificate will be sent to the applicant's postal address.



Application for Membership of WAIS

ABN: 246 202 303 57

P.O. Box 1121 Bentley DC, BENTLEY WA 6983

Phone: 0424177510 email: admin@SurveyorsWA.org.au

Personal Details			
Title:	Full Name: Please underline surname		
Preferred Contact Details			
Phone:		Email:	
Address:			
Alternate Contact Details (optional)			
Phone:		Email:	
Address:			
Membership grade sought (tick one). For Affiliate place A,S or G in the box			
Member <input type="checkbox"/>	Associate Member <input type="checkbox"/>	Affiliate including student and graduate <input type="checkbox"/>	
Field(s) of practice (number 1, 2, 3 as appropriate)			
Engineering <input type="checkbox"/>	Mining <input type="checkbox"/>	Cadastral <input type="checkbox"/>	Date of Birth:
Last 2-years' experience (Members and Associates only)- add pages if needed			
Dates (from – to)	Role	Company/Location	
Declarations:			Y/N
I have attached certified copies of my tertiary qualifications:			
I would like to apply for retired status:			
I have signed the attached WAIS Code of Ethics to confirm that I have read, understood and agree to practice within its expectations:			
I apply for membership of WAIS and agree to provide, in good faith, any further information that may be required to complete the membership process, and if accepted I agree to comply with the Institution Rules and By Laws :			
Signature:		Date:	